



## **What you need to know about Contact Registers**

As you may be aware the Premier announced yesterday Contact Registers will be mandatory from 5 December 2020 at relevant businesses and venues.

All VenuesWest venues will be required to comply – and penalties will apply for any non-compliance.

Maintaining a contact register is considered an extra safety measure and one of the most effective ways to control the spread of COVID-19, as such we will all become very familiar with the Contact Tracing requirements in our private and professional lives.

The types of businesses or venues that will be required to keep a contact register include:

- Food and licensed venues (restaurants, cafés, bars, pubs, taverns, nightclubs)
- Gyms, indoor sporting centres and pools
- Places of worship and funeral parlours
- Beauty and personal care services including hairdressers and barbers
- Galleries and museums
- Cinemas, theatres and other entertainment venues
- Auction houses and real estate inspections
- Community facilities, libraries and halls
- Zoos and amusement parks
- Function centres
- Accommodation facilities that already have check-in arrangements in place (i.e. hostels, hotels, large camp grounds)

A free safe, simple and secure contact register app, SafeWA, has been developed by the State Government to make it easy for businesses and venues to check in patrons.

The app is available for download from the Apple App Store or Google Play and while it is not considered mandatory to use the app, it is encouraged as the preferred method for a seamless customer transaction.

VenuesWest will be actively promoting the use of the SafeWA App, however alternative formats including other electronic or paper-based systems will also be made available.

Businesses will need to record the name, telephone number, location, date and arrival time of patrons and keep that information for 28 days.

Any person who attends a business or venue, other than for take-away, will be required to register their contact details. This includes patrons, staff, volunteers and contractors.

**As such, we ask that as our valued stakeholders and tenants that you comply to the registration requirements and download the app and scan the QR code when entering any of our venues at any given time.**

As we all understand well, managing people movements so that they have an enjoyable venue experience is part of who we are.

This new requirement allows us to keep operating and play a part in a rapid response to any outbreak, should the need arise.

We will continue to work through the new obligations to ensure our operations comply and our customers are well informed in advance of our implementation on 5 December 2020.

We have become very familiar with a changing environment through the COVID-19

Pandemic and the importance of being agile and flexible. Working collectively, we will not only ensure our operations continue but also play an important part in continuing to keep WA safe.

For more information please visit [here](#)

Regards

**David Etherton**

Chief Executive Officer

The logo for Venues West, featuring the words "VENUES WEST" in a white, sans-serif font, arranged in a semi-circle on a dark blue background.

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