



## My Swim Results

### Registration process

There are a number of ways that members could find their way through to the membership registration pages. These include:-

- Club Websites
  - Registrar's can use the links found in the Membership Fees setup page to publish on the club website.
  - Advantage: Skips the step of finding a club. The link also remains constant between seasons.
- Swimming WA Website
  - Directs members to the Find a Club feature of My Swim Results ( <https://www.myswimresults.com.au/FindClub.aspx?countryCode=AUS|WA> )
  - Advantage: Tells MSR which State to search for clubs
- "Find a Club"
  - Clubs all typically have a location so the Find a Club feature within My Swim Results can guide them to the appropriate club page on My Swim Results to find links to start the registration process.
- Club Mailouts / Social Media posts
  - Links found in the Membership Fees setup page can be published where the members can find them
  - Advantage: Skips the step of finding a club
- SWA Invitation to renew letter
  - Clicking on the QR code within the PDF document will take them directly to their renewal page. If the document is printed, then scanning the QR code will also take them directly to their own renewal page.
  - Advantage: Skips the first couple of steps in the renewal process.
- Checkout
  - If they have gone through the registration process, they can return to add another membership to the cart using the links in the checkout. Has an advantage in that the website will remember some of the details like address information which it will pre-populate.
  - Advantage: Skips the step of finding a club

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There is a separate links for "New" and "Renewing" members however the process is largely very similar.

This procedure will assume that the member is visiting My Swim Results via the "Find a Club" feature and already knows the name of the club that they are interested in joining.

Note: Using the likes of a renewal invitation means that they will skip a few steps in the process.

Find a Club has 2 methods – search by local or by name



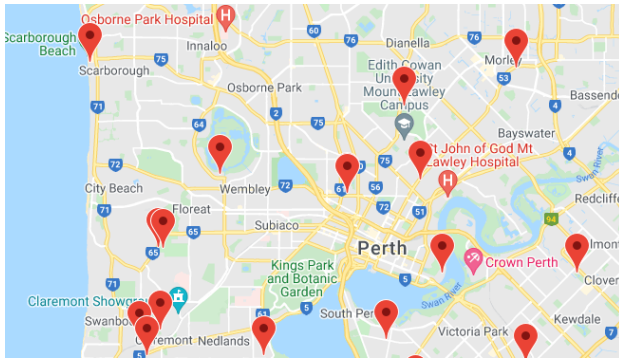
## Search by Location

### My Swim Results

Location Name

Find clubs in your area:  
Your address:

### Click "Find Clubs"



Results are displayed on a map with a listing of the clubs underneath. Clicking on a pin or the specific club in the list allows the member to visit the club profile page.

## Search by Club Name

### My Swim Results

Location Name

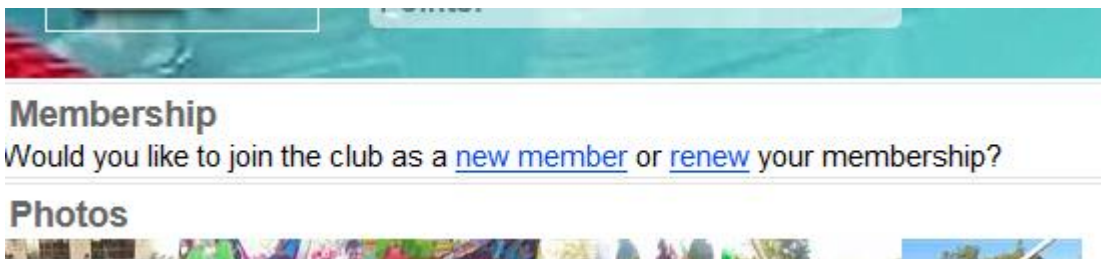
Club Name:    
Enter a name above to search for a club

### Click "Find Clubs"

Note: Most browsers will offer suggestions as the member types the name of the club.

In most cases – the website will redirect to club profile page.

If there are multiple clubs with a similar name (e.g. "Newman") then the user can either keep typing the name to narrow the search or will be presented the links to the club profile pages for the different clubs.



Choose either to register as a new member or renew your membership.

Note: If you are already in the database but choose to register as a "New Member", the system will switch over to the renewal process with the existing club.

Renewing members will be asked for their name and birthday. New members will move straight to the club welcome message.

### Renew Registration

[Renew your swimming registration](#)

Search for an existing member.

Given Name:

Surname:

Birthday:  (eg 4 Jul 2004)

Exact name search  
 Remember



Club Welcome page

## Renew Registration

Welcome Chris

Thanks for your interest in renewing with Dolphins Swimming Club swim club.



### OUR MISSION & VISION

Create an sustainable and supportive environment promoting personal growth...

Next



### OUR VALUES

Our values guide our actions and set the groundwork for how we behave...

Pressing "Next".

Note: A new member will be asked for their name and birthday.

## Renew Registration

Please choose a membership type for Chris

- Competitive Annual Member
- Club Committee Member
- Coach
- Individual
- Parent / Guardian
- Technical Official
- OWS Series

Next

A full competitive membership is an "Annual Membership".

Note: Different membership options are available for different age groups.

Select a membership type which is the predominate membership type. There will be an opportunity to add additional membership types next.

Click Next.



## Renew Registration

### Additional Membership Types for Chris

Are there any additional membership type's to be included in Chris's membership? (If these are not applicable - just press

- Competitive Annual Member (Competitive \$124.00)
- Club Committee Member (Non-Competitive)
- Coach (Non-Competitive \$20.00)
- Individual (Non-Competitive \$55.00)
- Technical Official (Technical Official)
- OWS Series (Open Water \$75.00)
- None of the above

Check with the club directly to see if there is an additional fee involved with these additional membership types.

Next

If additional membership types need to be added to then these can be added by selecting the appropriate membership types.

The Terms and Conditions for both the State and the Club will be displayed. These can refer to documents found on other websites.



# Renew Registration

## Terms and Conditions

Western Australia (State)

I agree to abide by the rules, regulations and policies of [Swimming Australia](#), [Swimming WA](#) and the relevant [CI Policies & Rules](#) which incorporates (but not limited to) topics such as:-

- [Codes of Conduct](#) - Expectations of how members should conduct themselves. [Code of Conduct for each](#)
- [Safe Sport Framework](#) - A collection of policies and procedures relating to Member welfare and [Member](#)
- [Social Media policy](#)
  - Refrain from any posts which may damage the reputation or brand of Swimming Australia, Swimr
  - Posted or shared content must be consistent with the values, ethics, policies, aims and objectives
- [Anti-Doping](#), [Illicit Drugs](#), [Consumption of Alcohol](#) and [Supplements](#).
- [Gambling and Race Fixing](#)

(Please utilise the links for further information.)

I authorise Swimming WA to use, disclose or relate to any relevant bodies any of my personal information that is in the above policies in above. I agree to have my name, photograph and results published in official programs, newsletters and websites.

Where the applicant is under 18 years of age, this form must be endorsed by the applicant's parent or legal guardian.

I have read, understood, acknowledge and agree to the declarations above and the details provided in the application and I warrant that all information provided is true and correct.

I as the parent or guardian of the applicant expressly agree to be responsible for the applicant's behaviour and actions in relation to this membership application and declaration.

Link to [Swimming Australia - Integrity, Policies & Rules](#)

### Dolphin Swimming Club

#### Volunteer / Club Member Agreement:

Swimming relies on active involvement from volunteers / club members to assist with:

- the running of meets (from club level to State level),
- timekeeping,

#### Declaration:

1. I agree to abide by the rules, regulations and policies of Swimming WA, Swimming Australia, the relevant policies of the relevant Swimming Club, including Swimming Australia's Anti-Doping, Member Protection, Behaviour Guidelines and [www.swimming.org.au](http://www.swimming.org.au)
2. I authorise Swimming WA, Swimming Australia and Dolphin Swimming Club to use and disclose, to any relevant bodies, any of my personal information that may be necessary to implement the rules, regulations and policies in 1 above. I agree to have my name, photograph and results published in official programs, newsletters and websites and other media. You have hereby agreed to the Declaration and Volunteer / Club Member Agreement.
3. I agree to actively be involved in the items listed in the above "Volunteer / Club Member Agreement".

Pressing "I Agree" to the terms and conditions continues the registration.



## Renew Registration

### Dolphin Swimming Club

General	Address	Contact	Membership
Surname:	McMillan		
Given:	Chris		
Middle Name:	<input type="text"/>		
Birthday:	16 Mar 1986		
<input type="button" value="Next"/>			

Pressing Next will move through the additional tabs collecting Address, contact and other information.

Note: Some fields may be prefilled depending on a recent registration or if the member is logged into the website. Check all the prefilled fields are still current.

Depending on the membership type selected, the website by request additional information such as Working with Children card information or Police Checks.

## Renew Registration

### Working With Children Card

Card #	<input type="text" value="1231233"/>	x*
Expiry	<input type="text" value="15 May 2023"/>	*(e.g. 2 Jun 2017)
<input type="button" value="Next"/>		

Pressing next.

If the member is under 18 years old, the system will request a parent / guardian to be linked to the membership. Enter their name and birthday so that the system will check and organise their membership at the end of the organising the membership for the swimmer.



## Renew Registration

### Parent / Guardian Name

As is under 18 years old - a parent / guardian membership is also required to complete the membership. Another registration process will begin once Amelia's registration is complete.

Details for the parent / guardian:

Given:  \*  
Surname:  \*  
Birthday:  \*



Note: Once this membership is completed - the system will start a membership for a parent / guardian.

Pressing the Next button will bring up the fees. Depending on the club, these could be a single fee or a selection of fees to choose from.

Renew Registration		Renew Registration	
<b>Dolphin Swimming Club</b>		Competitive Annual membership for Chris McMillan to the 1 Oct 21	
Parent / Guardian membership for Chris McMillan to the 1 Oct 21		Description	
Description		Swimming WA 2018/2019 Membership	
Amount		<input checked="" type="radio"/> 1st & 2nd Member in the same family 9 & Over	
Swimming WA 2021/2022 Membership		<input type="radio"/> 3rd or more Member in the same family 9 & Over	
Total:		<input type="radio"/> Retired Swimmer 18 + (Training Casually)	
\$5.00		<input type="radio"/> Competitive Honorary Life Member	
<input type="button" value="Accept Fees"/>		<input type="radio"/> Competitive Honorary Member - Meritorious Swimmer	
Please note that there is no club fee recorded in the system.		<input type="radio"/> 4th swimmer Membership	
		Swimming WA 2018/2019 Membership - Technical Official	
		Swimming WA 2018/2019 Membership - Club Committee Member	
		Total:	

Clubs setup their own fee structure and often there are a number of different options to choose from. Make your selection and press "Accept Fees".

Some clubs may have enabled a "Voluntary contribution" to be collected during registration.

### Renew Registration

Would you like to make a voluntary contribution to the club?

- Sorry, we will contribute other ways
- \$10.00
- \$20.00
- \$40.00
- \$60.00
- Enter your own amount

There will still be expectations that the family provides "volunteer time" for the club - particularly at swim meets and club events.



Make a selection and to "Add to the cart".

A questionnaire may also be enabled for your membership

## Registration Survey

### Dolphins Parent Questionnaire

Swimming relies heavily on volunteers to help to organise and run events. We all support each other and there are numerous areas where we can learn new skills.

Are you willing to help with? \*

- Timekeeping
- Volunteer Rostering
- Marshalling / Checkstarting
- Computer Operator
- Committee
- Travel Co-ordinator
- Fundraising
- Accounting
- Small sub-committees dedicated to a task or event
- Computer Operator

Would you be interested in learning more about becoming a Technical Official? \*

Yes  No  Not just yet

[Next](#)

Complete the Questionnaire and then press next.

**If the member is under 18 then the system will automatically return to the beginning of the registration process to organise a membership for a parent / guardian.**

## Check Out

You may add more items to the checkout. A "checkout" link in the top right-hand corner can bring you back here.

#	Description	Qty	Price	GST	Total
<input checked="" type="checkbox"/> 1.	Dolphins Swimming Club Parent / Guardian membership for Chris McMillan to the 1 Oct 2022	1	4.55	0.45	\$5.00
	Description		Price		
	Parent / Guardian Swimming WA 2021/2022 Membership		\$5.00		

- Payment does not include any club fee which will need to be organised directly with the club.
- Membership is required to be approved by the club and state association.

Are you willing to help with?

Timekeeping

Would you be interested in learning more about becoming a Technical Official? NOT YET

Sales Total (ex GST): \$4.55

Transaction Handling Fee (ex GST): \$0.00

GST Total: \$0.45

Total (AUD): \$5.00

 [Renew another membership? New membership?](#)



Pay Now

 **PayPal** Check out

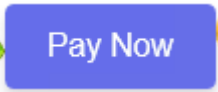


The safer, easier way to pay

There are links to return to start a new registration or the membership can be





Depending on the Total amount there can be 3 options available for payment.

<p style="text-align: center;"></p> <p style="text-align: center;">Organises payment directly on a credit card</p> <div style="border: 1px solid #ccc; padding: 5px;"><p><b>Securely pay via credit or debit card</b> <span style="float: right;">✕</span></p><p>Name on card: <input type="text" value="Chris McMillan"/></p><p>Email: <input type="text" value="support@myswimresults.com.au"/></p><p>Phone: <input type="text" value="12313123"/></p><p>Credit or debit card: <input type="text" value="VISA 4242 4242 4242 4242 04 / 24 242 4242"/></p><p><small>Credit card handling</small></p><p style="text-align: right;"><input type="button" value="Pay Now"/> <input type="button" value="Cancel"/></p></div>	<p style="text-align: center;"></p> <p>Will take the member through to a BPAY invoice with a dedicated reference number specific for the payment. Together with the My Swim Results Biller code – these can be entered into your banks internet banking page in a similar way as paying the water bill.</p>	<p style="text-align: center;"> The safer, easier way to pay</p> <p>Paying via PayPal can be done with or without a PayPal Account.</p> <p>This will send you to PayPal to setup the payment before returning you back to the Checkout to <b><u>confirm the purchase.</u></b></p>
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